

Using AI to Build Dashboards

8 instructional hours**\$995 per participant**

Live virtual, instructor-led

8 hours: Part 1 and Part 2, four hours each. Private onsite delivery by quote. Contact us for upcoming dates.

What you'll work on

Define measures and create a dashboard prototype using a supplied dataset.

What you will be able to do

1. Define the measures, definitions, and data sources behind a reporting question.
2. Build a dashboard prototype from a supplied dataset with AI assistance.
3. Review the prototype for clarity and accuracy and assign refresh ownership.

What you leave with: work products & reusable resources

- KPI dictionary
- Dashboard prototype
- Visual-review checklist
- Refresh and ownership plan

Who it is for

Reporting professionals, analysts, and business partners.

Before you enroll

Basic spreadsheet and reporting skills; Excel or Power BI and approved AI access, agreed in advance.

How the 8 hours run

Part 1 · Frame the dashboard · 4 hours

Assess and eXplore (3½ hours), then begin the applied exercise (½ hour). Work products: A reporting brief, draft KPI definitions, and a starter dashboard layout.

Part 2 · Build and review the dashboard · 4 hours

Continue Implement (3½ hours), then Sustain (½ hour). Work products: A dashboard prototype, visual-review checklist, KPI dictionary, and refresh and ownership plan.

Tuition: \$995 per participant for both parts, or \$675 per part purchased separately. Part 2 builds on Part 1; contact Axis about equivalent preparation before enrolling in Part 2 alone. Full-course completion requires both parts and the course work products.

A Assess 1 hr	Clarify the reporting question, the audience, and the decisions the dashboard supports.
X eXplore 2 hr 30 min	KPI definitions, chart choices, and how AI can help and mislead when building visuals.
I Implement 4 hr	Build the dashboard prototype from the supplied dataset and review it with the visual checklist.
S Sustain 30 min	Write the KPI dictionary and a refresh and ownership plan.

Complete this course

Attend the live instructional hours and submit the course work products listed above.

This individual course has no formal assessment or capstone requirement. The hands-on activities help you practice and apply what you learn.

Digital badges and certificates of completion are issued through Certifier with a verification link.

Formal capstone assessment applies only when completing a full AI Mastery or role certificate pathway through AXL-30.

[Course completion and full-pathway requirements →](#)

Pathway fit

- AI Mastery

Often taken next

- AXL-06 Using AI with Excel
- AXL-11 Using AI for Data Analysis

Enrollment & pricing

Private team training — quoted by scope. Pricing includes program preparation and facilitation, plus participant materials and resources.

Customization, travel and split-session delivery are scoped separately. Individual tuition: four-hour courses \$675; eight-hour courses \$995 for both four-hour parts, or \$675 per part purchased separately. Full-pathway pricing is listed separately.

Request enrollment → · [View this course online →](#) · hello@axisadvisoryco.com

[Read enrollment, cancellation and accessibility policies →](#)

Individual course credentials recognize completion. Full AI Mastery and role certificate credentials also require passing the AXL-30 capstone. They are not academic credit, a professional license, or an accredited, government-endorsed or continuing-education-approved credential. Tuition is standard commercial pricing, not a GSA Schedule rate.